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| **PARLIAMENTARY PROCEDURE** |
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| 1)  | Some organizations may hold only one business meeting of the general membership each year. This is called the society's \_\_\_\_\_. |
|  | A) special meeting |
|  | B) calendar meeting |
|  | C) fiscal meeting |
|  | D) annual meeting |

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| 2)  | A meeting that is called to be held at a time different from the regular meeting to consider one or more items, is called a/an \_\_\_\_\_. |
|  | A) executive meeting |
|  | B) sine die meeting |
|  | C) adjourned meeting |
|  | D) special meeting |

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| 3)  | The bylaws of an organization include all of the following **except**\_\_\_\_\_. |
|  | A) how the organization functions |
|  | B) the rules that the organization believes are important |
|  | C) the names of the officers of the organization |
|  | D) the principal characteristics of the organization |

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| 4)  | There are \_\_\_\_\_ FBLA administrative regions. |
|  | A) 3 |
|  | B) 5 |
|  | C) 4 |
|  | D) 7 |

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| 5)  | Schools benefit from having FBLA because the organization has the goal of \_\_\_\_\_. |
|  | A) 100% of graduates attending college |
|  | B) replacing core curriculum with business courses |
|  | C) encouraging scholarship and school loyalty |
|  | D) encouraging individualism |

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| 6)  | When the Previous Question is considered on a series of pending motions, they are voted on in the \_\_\_\_\_. |
|  | A) next meeting |
|  | B) order that the proposer of each motion demands |
|  | C) same order in which they were proposed |
|  | D) reverse order in which they were made |

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| 7)  | The chair is obligated to answer all Parliamentary Inquiry questions except those that \_\_\_\_\_. |
|  | A) are hypothetical in nature |
|  | B) help members understand the parliamentary situation |
|  | C) assist members in making an appropriate motion |
|  | D) explain the effects of a motion |

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| 8)  | Which of the following motions enables a majority of the assembly to bring back for additional consideration a motion on which there has already been a vote? |
|  | A) reconsider |
|  | B) rescind |
|  | C) postpone to a certain time |
|  | D) take from the table |

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| 9)  | The last paragraph of the minutes should state \_\_\_\_\_. |
|  | A) which motions were seconded |
|  | B) all notices of motions |
|  | C) all sustained points of order |
|  | D) the time of adjournment |

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| 10)  | Standing committees are \_\_\_\_\_ committees. |
|  | A) permanent |
|  | B) reporting |
|  | C) temporary |
|  | D) social |

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| 11)  | \_\_\_\_\_\_\_ is beginning the meeting by the presiding officer. |
|  | A) Suspending the meeting |
|  | B) Announcing the meeting |
|  | C) Adjourning the meeting |
|  | D) Calling the meeting to order |

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| 12)  | To end debate and amendments to a motion requires a(n) \_\_\_\_ vote. |
|  | A) unanimous |
|  | B) 3/4 |
|  | C) 2/3 |
|  | D) majority |

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| 13)  | Which of the following motions would be the most appropriate to be divided? |
|  | A) I move we go to Disneyland next weekend |
|  | B) I move we buy our secretary a new personal computer and a new laser printer |
|  | C) I move we buy our president a new podium |
|  | D) I move we form a recreation committee and give it instructions |

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| 14)  | One characteristic of subsidiary motions is that they are \_\_\_\_\_. |
|  | A) the highest ranking of all motions |
|  | B) applied to any main motion |
|  | C) always applied to another motion after they are voted on |
|  | D) only applied to a main motion after it has been amended |

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| 15)  | If a main motion is pending and a motion to amend is being debated, which one of the following motions would be out of order? |
|  | A) Postpone Indefinitely |
|  | B) Adjourn |
|  | C) Point of Order |
|  | D) Limit Debate |

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| 1) | D |
| 2) | D |
| 3) | C |
| 4) | B |
| 5) | C |
| 6) | D |
| 7) | A |
| 8) | A |
| 9) | D |
| 10) | A |
| 11) | D |
| 12) | C |
| 13) | B |
| 14) | B |
| 15) | A |